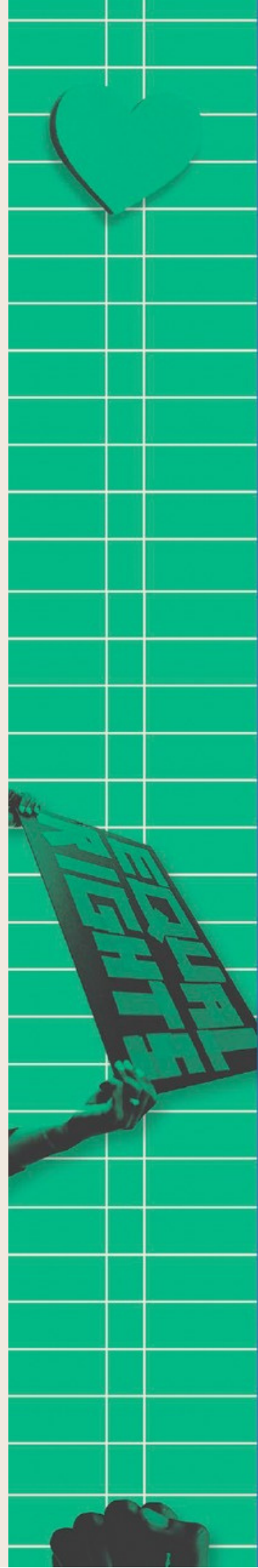




Chief Executive Officer

Candidate Pack





Welcome to MDXSU

MDXSU is a powerful student-led charity, dedicated to ensuring that Middlesex University students have the best possible experience of university life and go on to shape their futures, society and the world.

This is an exciting time to join us as our new CEO. We are proud of our legacy as the home of the modern students' union, standing on the shoulders of the students of Hornsey College of Art who invented what we know as students' unionism today. Over the past two years, we've shaken off the effects of lockdown to put the heart and art back into who we are, rediscovering our fun, creative, and dynamic spirit. We've revolutionised our ways of working and put students at the heart of everything we do. We are delighted that this commitment to excellence led to our nomination for Students' Union of the Year in the WhatUni Student Choice Awards 2025.

We have now embarked on a journey to champion a new era of modern students' unionism, in collaboration with our parent institution, Middlesex University, and in partnership with sister unions and NUS to strengthen the wider student movement. Our new CEO will continue this charge to champion student leadership, innovate in our practice, support our committed staff team, and continue our excellent institutional partnership. You will provide strategic leadership and ensure effective governance, coaching and mentoring our student officers and building strong relationships across the community.

This is a role is for someone who believes in the transformative power of comprehensive higher education. The successful candidate will have a deep understanding and belief in student leadership and social justice, and a proven track record of developing and delivering high-quality organisational strategies.

This is a unique opportunity to join a Union with all of the foundations in place to take us from good to great. We look forward to meeting you throughout the application process, and learning more about what you could bring to the next stage of MDXSU's journey.

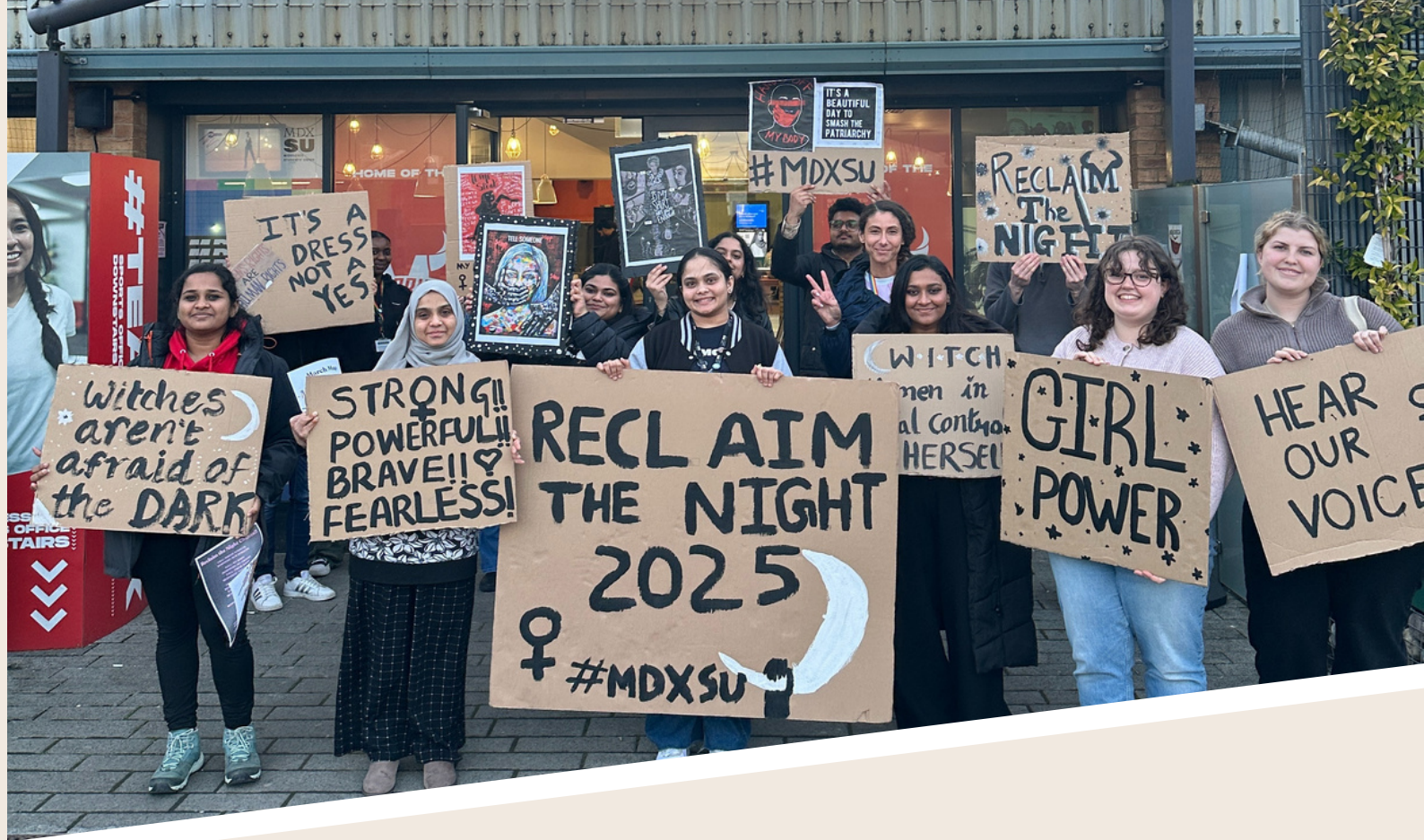


Mohit Vyasam
President



Ben Morrison
Chair of Trustees





What we do

Support

Our mission is to empower and amplify the voices of students within the MDX community; we aim to create an environment where every student feels valued and supported. We know the cost of living crisis has hit students hard. We also know if students have to choose between heating or eating, then they can't even begin to think about their University study. All students deserve the ability to study well and engage in their university life.

Belong

When students make friends and build community, we know they're more likely to stay at university, succeed in their studies and grow the networks and opportunities that will help them take the next steps in their lives. We breathe life into campus, with strong communities led by students, for students.

Lead

Students shape their lives at MDX, and in doing so leave with the skills to shape their futures. We put the structures in place to coach, mentor and develop exceptional student leaders to run campaigns, advocate for one another and take responsibility for today and tomorrow.





90%
of colleagues agree
that MDXSU helps
them to develop
their potential

How we are run

Alongside our elected student officers is a talented and dedicated staff team, including 18 full time staff, around 30 student staff, and thousands of passionate student volunteers.

Finance and Funding

MDXSU is an incorporated charity, with the majority of its funding provided by the University through an annual block grant of around £1 million. The Union generates additional revenue through merchandising, marketing and student events.

Our Trustee Board

MDXSU is led by a Board of Trustees, who ensure that we are operating properly and in the best interest of Middlesex students. The Board is made up of Sabbatical Officers, Student Trustees, and Lay Trustees, who are external volunteers that add valuable knowledge and expertise to what we do. Our Lay Trustees include an experienced Students' Union Chief Executive, fundraising specialists and a senior civil servant working in the Department for Education.

2025-2026



Student Officers



Mohit

President

The President is the figurehead of the Students' Union and oversees communication between MDXSU and Middlesex students. They are the key link between the Union and the University, and represent students on the University's Board of Governors, the highest decision-making body in the University.



Richa

Education Officer

The Education Officer is the main representative for students' academic interests. They advocate for students on issues related to teaching, learning, and academic resources, ensuring the student voice is heard at high-level university meetings. A key part of their role is to lead and support course reps and to run campaigns on educational issues at the local and national level.



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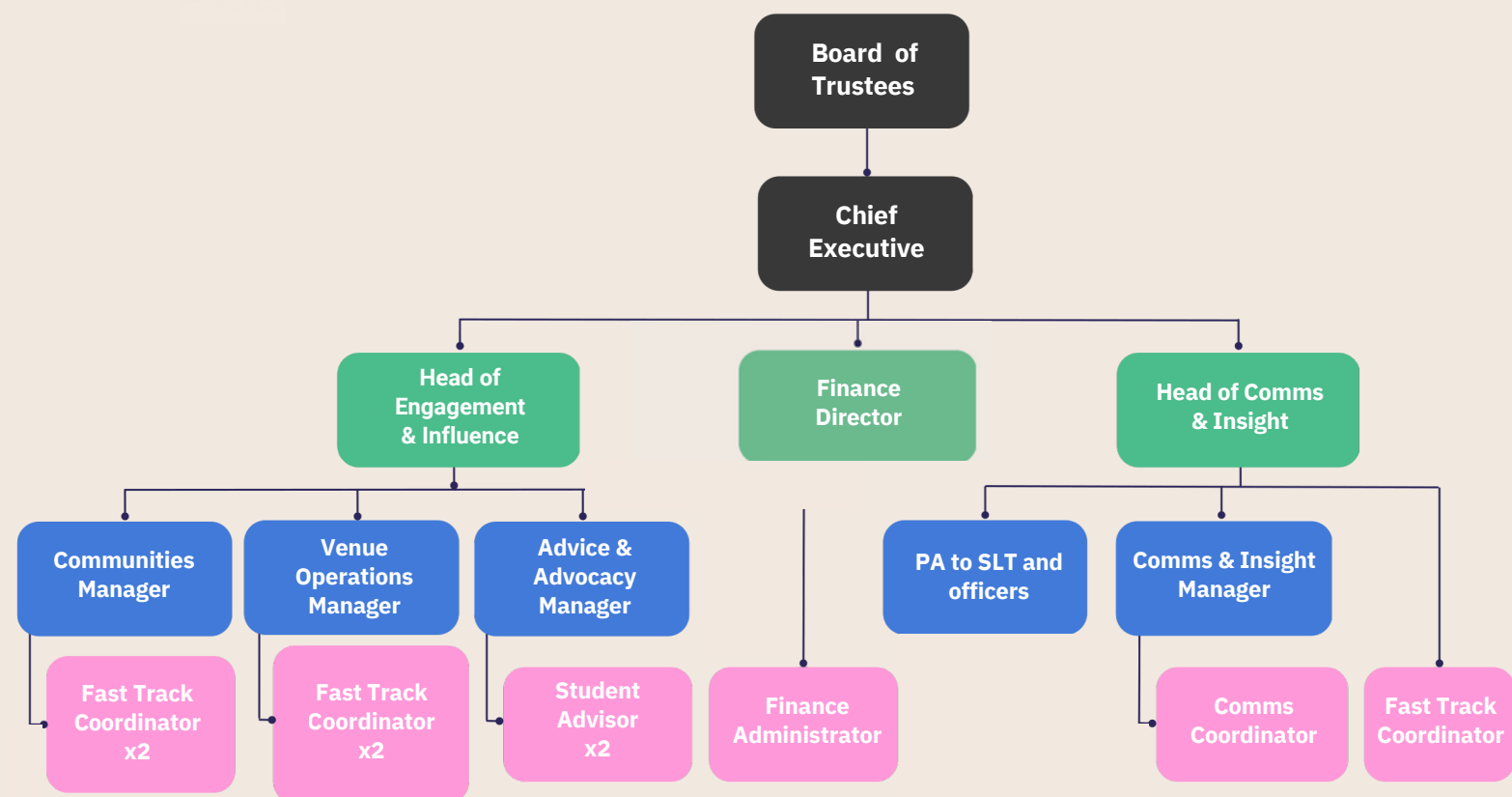
Activities Officer

The Activities Officer is responsible for leading non-academic activities and fostering a vibrant campus community. They are the main point of contact for student societies, clubs, and groups, providing support and guidance to help these communities thrive. They work to build a sense of belonging for all students and ensure that MDXSU is a welcoming home for every community.





Our Structure





Working at MDXSU

Where we are

We're based in MDX House, on the recently redeveloped Middlesex University campus in Hendon, North London. Hendon is a short distance from central London with great transport links – we are close to both Underground (Northern Line) and National Rail (Thameslink) stations, and have easy access to the North Circular, M1 and A5. There are also multiple bus services into central London and the surrounding area.

Working Flexibly at MDXSU

MDXSU is a great place to achieve work-life balance. We genuinely care about our people being able to thrive both at work and at home, and we're proud to work in a hybrid way, through our Max Flex approach to the working week which allows the team to arrange their hours across 0800 - 2000, Monday-Sunday. We are present on campus for our students in term time, with increased flexibility in holidays and exam time. We welcome suggestions and requests for flexible working, including part-time working, job shares, condensed hours, and homeworking.



100%
of colleagues
agree that MDXSU
values diversity
and inclusion



An award winning employee experience

We think that MDXSU is an exceptional place to work, but don't just take our word for it.

In 2022, we were proud to be recognised by NUS Charity as part of their annual Employee Engagement Awards.

Benefits

- At least 39 days' annual leave each year, including MDX-wide seasonal closure
- Exceptional development opportunities, including access to accredited University qualifications following successful probation, including paid study leave
- Enhanced parental leave
- Paid volunteer days and wellbeing days
- Cycle to work scheme
- Access to a range of competitive discounts - on and off campus
- Max Flex working - with the ability to work your hours completely flexibly between 0800 - 2000, Monday - Sunday
- Increased flexibility of location outside of undergraduate term time
- Discounted access to MDX Gym and swimming facilities in the local area



About the Role

Accountable to: Board of Trustees

Salary: £75,275

Contract: Permanent

Hours: 35 hours per week

Main Location: Hendon Campus, Middlesex University



Purpose

- 1.** Provide strategic leadership and ensure effective governance of the students' union as a democratic, student-led organisation, developing systems, people, and resources to ensure MDXSU's sustainability and impact. This includes overall responsibility for financial performance, legal compliance, and the reputation of MDXSU.
- 2.** Empower and support elected student officers in achieving their objectives and leading MDXSU effectively, fostering a student-centred and student-led environment.
- 3.** Enhance the overall student experience by ensuring the delivery of high-quality services and building strong relationships with the University and wider community, ensuring MDXSU's strategic plan is shaped by, and for, Middlesex students.

About the Role



Key Responsibilities

1. Provide strategic leadership and ensure effective governance of the students' union as a democratic, student-led organisation, developing systems, people, and resources to ensure MDXSU's sustainability and impact. This includes overall responsibility for financial performance, legal compliance, and the reputation of MDXSU

with activities to include but not limited to:

- Provide support to the Board of Trustees and its committees, ensuring they are inducted and developed effectively, and well advised to inform strategic decision making
- Ensure effective organisational and financial governance, including strategic risk management, and financial governance, including audit and annual accounts
- Ensure the SU has a suitable budget that reflects its strategy and is actively managed, leading on block grant and institutional funding arrangements with key members of University staff to ensure the long term financial sustainability of the Union.
- Work in partnership with the Board and student officers to deliver develop strategic, cross-organisational objectives and ensure alignment of departmental plans
- Lead the Senior Leadership Team in delivering an impactful and high performing staff team
- Establish efficient working practices, aligning a disciplined operational delivery plan to MDXSU's strategic objectives
- Build develop, and maintain partnerships to deliver on MDXSU's strategic objectives, acting as an organisational ambassador and key point of contact for the University and other external organisations, leading on developing and maintaining strong, collaborative relationships

About the Role



Key Responsibilities

2. Empower and support elected student officers in achieving their objectives and leading MDXSU effectively, fostering a student-centred and student-led environment

with activities to include but not limited to:

- Empower and support elected student officers in achieving their objectives and leading MDXSU effectively, supporting elected officers to be brilliant leaders for students, providing coaching, development and guidance
- Drive programs of work and the development of MDXSU's culture to ensure MDXSU is truly student-centred and student-led
- Support the staff and officer team to develop the skills and abilities to coach students to influence change
- Remain proactively informed about local and national policy, and puts in place strategies that enable MDX students to lead change

3. Enhance the overall student experience by ensuring the delivery of high-quality services and building strong relationships with the University and wider community, ensuring MDXSU's strategic plan is shaped by, and for, Middlesex students

with activities to include but not limited to:

- Ensure MDXSU's strategic plan is shaped by, and for Middlesex students, and is communicated and understood widely
- Motivate, inspire and lead the MDXSU staff team to deliver on the MDXSU strategy, ensuring that areas of strategic importance are prioritised and fostering a culture committed to achieving excellence and delivering outstanding results with and for students
- Champion students and ensure that the SU is actively and effectively engaging with its members
- Develop and maintain effective working relationships across the University, ensuring that the SU works collaboratively with MDX in achieving outcomes for students
- Lead MDXSU to operate collectively for the greater benefit of Middlesex students, stewarding the team to engage locally and nationally with partners including MDX departments, local organisations in Barnet and north London, the National Union of Students, local and national government and beyond

About You



Experience & Knowledge

Significant management experience, leading at a senior level within a students' union or similar organisation, holding strategic responsibility across multiple functions	Essential
Demonstrable experience of embedding student/member voice through an organisation's operations/ strategic planning, with a proven record of effective member engagement	Essential
Proven track record of developing and delivering high-quality organisational strategies, with ability to translate strategic vision into operational plans and achieve measurable outcomes	Essential
Experience of sound operational management, with a track record of effective financial control, oversight of HR, and ensuring the long-term sustainability of an organisation	Essential
Demonstrable high-level experience of cultivating high-performing and inclusive teams	Essential
Senior level experience working with and reporting to Trustee Boards	Desirable
Experience managing complex, politically sensitive situations, including crisis management	Desirable

Skills & Attributes

Deep understanding and commitment to student leadership and social justice	Essential
Lead and motivate diverse teams to achieve high performance	Essential
Proven ability to negotiate and influence stakeholders	Essential
Strong political acumen with understanding of key issues affecting students and SUs	Essential
Excellent verbal and written communication skills	Essential
Proven ability to manage complex workloads and deliver results under pressure	Essential
Proven financial and analytical skills	Essential

Values & Ethics

Strong commitment to student leadership, with demonstrable practice in building student-led environments	Essential
A proven belief in the transformative power of comprehensive higher education and its role in creating a more inclusive and democratic society	Essential
Committed to fostering an inclusive and welcoming environment, shown through actively breaking down barriers to engagement for communities	Essential
Committed to equity, diversity and liberation, evidenced in practice	Essential
Committed to achieving shared goals through effective collaboration, strong partnerships, and the empowerment of both staff and students	Essential

**Closing date for
applications
16 Sept 2025 at
10am**



How to apply

The closing date for applications is 10 am on Tuesday, 16 September 2025. Please reserve the following dates in your diary when you apply:

Longlist interviews (remote): 24 September 2025
Final interviews (at MDXSU): 3 and 6 October 2025

Your application

Your application should include:

A personal statement that demonstrates how you meet the requirements set out in the About You section (please use no more than 2 pages)

Your detailed CV

Please submit your application to bit.ly/mdxsuceo

For an initial, informal discussion about the role, please contact Sarah Kerton, current CEO, at s.kerton@mdx.ac.uk

