**Funding Deadlines**

The Student Groups Funding Deadlines for 2020/21 are now live on The Committee Hub [Finance & Funding](https://www.mdxsu.com/society-finances) page! Here you will see all the monthly bidding deadlines for the rest of the year.

The first bidding deadline for this year is **17th September**.

**Before your society can access funding, someone on your committee must complete Student Groups Finance Training!**

**Student Groups Finance Training**

Student Groups Finance Training is now live! Please complete the training session here: <https://mdxsu.thinkific.com/>. You will also be able to access the training on The Committee Hub [Training](https://www.mdxsu.com/society-training) page.

You will have to make an account the first time you click the link, then you can use this same account to access all other training sessions throughout the year. I recommend using your student email address on your account, rather than a personal email address, as this will make it easier for us to track your completion of the training.

I recommend allocating **1 hour** for this training session. Finance training is compulsory for all Finance Officers, and highly recommended for all other committee members to gain an understanding of how Student Group Finance and Funding processes work (particularly Presidents, Vice Presidents and Events Officers). Even if you have been a committee member in previous years and completed finance training, you must still complete this new training session, as some of the financial processes and rules have been changed/updated.

**Gain free promotion for your society with Student Media!**

This will be an opportunity to promote your society live with Student Media on Instagram and potentially Facebook live as well. You can prepare by having the following themes in mind

* What is your society about
* When and why did your society start - give us some background
* Why should students join your society
* What value will you bring students who join your society
* How can students become members or find our more about your society

The segment will take about 30min and will be open to any student who watches the live broadcast. Students will be able to engage and ask questions if they want. So be prepared for that.

Once we know how many leaders are interested, a calendar will be sent with possible dates and times and you can choose the best slots that suits you over the welcome period. This will be held over the give it a go period (28th September – 9th October)

To get register your interest, please email ...

**Extra Welcome events:**

As you know, we set a deadline in August for you to submit your event/activity ideas for this year’s Welcome programme. We’re still happy for you to submit events to us now, although they won’t appear on the MDX app until later on this month. We also still ask you give us at least 3 weeks notice for events, as we’ll need to meet with you to discuss the idea, create the event listing and schedule some promotional activity.

**Code of conduct:**

Over the summer we have updated our student group’s code of conduct to ensure it reflects our remote working. I’ve attached the code of conduct to this email, please read it carefully. By receiving this email, and the code of conduct, we assume that you fully understand and agree to the principles outlined in the document. If you have any queries regarding the code of conduct, please direct them to societies@mdx.ac.uk.

**Moderating online spaces:**

Throughout welcome, and across the Autumn term, many of you may have plans for run online events and activity for your members. We’re really excited to see all of this activity take place, and have no doubts they’ll be hugely successful! We’ve created some guidance for you to follow when you’re facilitating online activity/events, or moderating your social media platforms. You can find this attached to this email, but please let me know if you have any questions.

**Autumn elections:**

As you all know, we’re fast approaching our student groups by-election period! Throughout September, nominations will be open for a number of different roles on various student group committees. We’ll be promoting these opportunities through our central SU comms, but would appreciate it if you’re able to promote any vacant roles in your specific group through your own channels too. Nominations open on Monday 7th September and close on Thursday 24th September. Voting will then open on Monday 28th September and close on Thursday 1st October. Only official members of a student group (via the MDXSU website) can nominate themselves for a role, and take part in voting. We will be closing off student group memberships for the four days of voting to ensure fairness. Memberships will then reopen once the election is complete.

As well as these by-elections, we have some roles to fill on our Student Groups Executive Committee. These roles can only be filled by students who are leading a society, and not regular members. Further information about the roles available and who can apply will be announced shortly. The nominations for these roles opens on Thursday 1st October until Thursday 15th October. Voting will then open from Monday 19th October until Thursday 22nd October.

**Zoom license:**

We’re super happy to announce that Middlesex University has purchased a Zoom Pro license, which can be used by all MDX staff and students. This means you’ll be able to organise online events and activity for your group using your University email address, and not be limited to 40 mins. You’ll also have access to a range of other perks such as the ability to have co-hosts, break out rooms and more. More information on how to set up your MDX Zoom account can be found [here](https://mdx.mrooms.net/mod/book/view.php?id=1485505). You can also check out video tutorials for using Zoom [here](https://support.zoom.us/hc/en-us/articles/206618765-Zoom-video-tutorials).